



COMMONWEALTH of VIRGINIA

NELSON SMITH
COMMISSIONER

DEPARTMENT OF
BEHAVIORAL HEALTH AND DEVELOPMENTAL SERVICES

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OFFICE OF LICENSING LICENSING REGULATIONS "OVERHAUL" (12VAC 35-48 AND 12VAC35-105)

2023 REGULATORY ADVISORY PANEL

MINUTES

Meeting #3, July 11, 2023

10:00 AM – 2:00 PM

This meeting was conducted entirely electronically.

I. Welcome

Jae Benz, Licensing Director, thanked panel members for agreeing to participate and provide technical assistance on the overhaul of the department's licensing regulations. Ms. Benz recapped what was covered in the first and second RAP meetings on June 20 and June 27, 2023, and what would be covered in this meeting.

II. Review

Ms. Benz reminded members the focus for the meeting would be on the draft Case Management Chapter in the morning session and time to receive comments on all drafts for the rest of the meeting.

III. REVIEW: CASE MANAGEMENT CHAPTER – SECOND REVISION

Prioritized Issues

The panel discussed two targeted areas:

- **DEFINITIONS – 12VAC35-112-10**
- **INDIVIDUALIZED SERVICE PLAN; INDIVIDUALIZED SUPPORTS PLAN; SERVICE PLANNING -12VAC35-112-70**

Following the receipt of assistance on the targeted list, staff received comments on any additional areas.

IV. Break – Lunch

The panel paused its discussion for a lunch break for 30 minutes.

V. OTHER MEMBER COMMENTS ON THE DRAFTS

Following the receipt of assistance on the targeted list, staff received comments on additional areas within the:

- General Chapter, including:
 - Corrective action plans, the definition of serious incident, change of ownership, modification applications, training, and individual records;

- Residential Chapter, including:
 - Nutrition, and sponsored residential home services for children; and
- Center-based Chapter, including:
 - Review of issues from previous meetings, and the requirements for substance abuse intensive outpatient program criteria.

VI. Closing Comments and Adjournment

There being no further business, Ms. Benz adjourned the meeting at 1:22 p.m.

Members or Acting Alternates Present:

Julie Allen (Julie Dwyer Allen)
 Melanie Bond (Melanie Bond Artis)
 Mindy Carlin
 Trey Cave
 Meneika Chandler
 Laura Davis
 Jennifer Faison
 Melissa Garcia
 Wendy Gullion
 Ashley Harrell
 Jaime Hoyle
 Suzanne Klaas

John Lindstrom
 Shenee McCray
 Celia McCauley-Wittl
 Allison Meyer
 Sam Northington
 Jason Perkins
 Laura Reed
 Deanna Rennon
 Robert Rezendes
 Patricia Richardson
 John Weatherspoon
 Nate Woodard

DBHDS Staff Present:

Jae Benz; Tonya Carr; Veronica Davis; Mackenzie Glassco; Chesna Gore; Madelyn Lent; Dev Nair; Kimora Porter; Susan Puglisi; Ruth Anne Walker; Tonia Woolfolk.

Others Present:

15404501050
 17038353671
 18608182689
 Lisa Adkins
 Angelene
 Ashley E. Airington
 Charlotte Arbogast
 Clearr-JAArcher
 Erin Barrett
 Susan Bergmann
 Linda Butler
 LeVar Bowers
 Eric Caminiti
 Laurie Camp
 Court Campbell
 DClaiborne
 Amanda Craig
 Benita Davis
 Deanna
 Devin

Virginia Dingler
 Divine World Changers
 Heather Fritz
 Tania Hammock
 Garrett Hamilton
 Franswalla Hickman
 Alicia Jackson
 Jameila
 jjarvis
 Jennfier Jarvis
 Nicole Jewell
 Kimberly
 Jocelyn Key
 Courtney Lakin
 Michelle Lakins
 Nicole Lewis
 Monica M.
 Latonica Maness
 Becca Martel
 David Meadows

Lisa McIntosh
 A mccorkill
 Tracy Moler
 Molly
 DeAnne Mullins
 Noellie
 deborah phelps
 carrie.penn
 Emily Reynolds
 Kelly Robinson
 Dr. Rafaella Sale
 Hannah Setzer
 Jennifer Sherman
 Cassie Staples
 stella
 Magnolia Stuart
 Tara
 Cassidy Taylor
 Tracey Thomas
 Brandi Tinsley

2023 Regulatory Advisory Panel Membership and Staff

Only one panelist representative serving on a meeting at a time.

TYPE	Region	Agency/Org	Job Title	First Name	Last Name	Alternate/cc:
Association	Statewide	Virginia Association of Community Based Providers	Executive Director	Mindy	Carlin	Cate Powell 6/20; Jennifer Sherman
Association	Statewide	Virginia Association of Community Services Boards	Executive Director	Jennifer	Faison	
Association	Statewide	Virginia Network of Private Providers	Executive Director	Jennifer	Fidura	Meneika Chandler
Association	Statewide	Virginia Association of Community Rehabilitation Programs (vaACCSES)	Executive Director	Karen	Tefelski	
Association - Behavioral Health and Private Hospitals	Statewide	Dominion Hospital	Director of Operations	Melissa	Garcia Preston	
Authorized Representative	5		Family Member/Authorized Representative	Patricia	Richardson	
CSB Executive Director	1	Portsmouth Department of Behavioral Healthcare Services	Director of Behavioral Healthcare Services	Nate	Woodard	
CSB Executive Director	4	Richmond Behavioral Health Authority	Executive Director	John	Lindstrom	Shenee McCray
Professional - Peer	3	On Our Own of Roanoke	Executive Director	Robin	Hubert	Adam Babb
Professional - LMHP	5	Hampton Newport News CSB	LPC, CSAC	James	Strickland	Melanie Bond-Artis
Professional-QI/RM specialist	5	Goochland Powhatan CSB	ADA Coordinator	Allison	Meyer	

TYPE	Region	Agency/Org	Job Title	First Name	Last Name	Alternate/cc:
Service - DD Supportive In-Home	4	Cornerstone Support Services	CEO	Trey	Cave	
Service - Psychosocial rehab	3	Roanoke Resource	Founder	Celia	McCauley-Wittl	
Service - Residential - DD	4	Wall Residences	CEO & President	John	Weatherspoon	
Service - Respite DD	5	Just People		Gail	Hardy-Patterson	
Service - Supervised living	1	Rappahannock Area CSB	Director of Compliance	Stephanie	Terrell	Robert Rezendes
Service - TDT	4	National Counseling Group	Director of Evidence-Based Programs and Risk Management Coordinator	Oliver	Agee	
Service- ASAM Residential	3	Eagles Nest Regeneration	Addiction and Substance Abuse Counselor	Peter	Burgraff	
Service-CM	2	Alexandria CSB	CSB Executive Director	Phil	Caldwell	
Service-Residential	3	Mt. Rogers CSB	Chief Residential Officer	Wendy	Gullion	Sandy Bryant
Service-Day Support	5	Noble Care	Program Administrator	Jacqueline	Myrick	
Service-Quality	3	Mt. Rogers CSB	Chief CQI Officer	Laura	Davis	Sandy Bryant
Service-Group Home	1	Community Residences, Inc.	Senior Clinical Director	Julie	Dwyer-Allen	
Service-MH	1	Northwestern CSB	COO	Mark	Gleason	Mike Elwell
Service-SA	4	District 19 CSB	SUD Director	Sam	Northington	Tonette Robertson

TYPE	Region	Agency/Org	Job Title	First Name	Last Name	Alternate/cc:
Agency Partner-DHP BOC	Statewide	DHP Board of Counseling	Executive Director	Jaime	Hoyle	
Agency Partner-VBPD	Statewide	VBPD	Executive Director	Teri	Morgan	
Agency-Partner-DHP	Statewide	DHP	Senior Policy Analyst	Erin	Barrett	Matthew Novak
Agency-Partner-DMAS	Statewide	DMAS	Behavioral Health Policy Analyst	Ashley	Harrell	Laura Reed, Jason Lowe, Suzanne Klaas
Agency-Partner-DMAS	Statewide	DMAS	Waiver Operations Manager	Jason	Perkins	
DBHDS Staff	Behavioral Health Services Division	DBHDS	Director of Substance Use Services	Candace	Roney	
DBHDS Staff	Senior Leadership	DBHDS	Assistant Commissioner, Division of Provider Management	Dev	Nair	
DBHDS Staff	Office of Licensing	DBHDS	Director of Licensing	Jae	Benz	
DBHDS Staff	Office of Licensing	DBHDS	Legal Operations Manager	Tonya	Carr	
DBHDS Staff	Office of Licensing	DBHDS	Associate Director	Veronica	Davis	
DBHDS Staff	Office of Licensing	DBHDS	Associate Director	Mackenzie	Glassco	
DBHDS Staff	Office of Licensing	DBHDS	Licensing Legal and Regulatory Manager	Chesna	Gore	
DBHDS Staff	Office of Regulatory Affairs	DBHDS	Regulatory and Research Specialist	Susan	Puglisi	
DBHDS Staff	Office of Regulatory Affairs	DBHDS	Director of Regulatory Affairs and State Board Liaison	Ruth Anne	Walker	

